

Flagstaff Federated Community Church
Board of Trustees Minutes
January 22, 2008

January 22, 2008 Lowing Insurance Agency, Business Automobile Policy # 0800106-09-355814
Church Mutual Certificate of Insurance, Umbrella Liability, Lowing Insurance Agency Policy #800001
(Master Policy under, Desert Southwest Conference)
Communion is served on the first Sunday of the month.

CALL TO ORDER – The President, called the meeting to order at 6:05pm.

TRUSTEES PRESENT – 16 members of the Board were present.

TRUSTEES ABSENT – 1 member of the Board was absent.

QUORUM PRESENT – 8 are needed according to the By-Laws

DEVOTION & OPENING PRAYER – was led by the Pastor.

CONGREGATIONAL CONCERNS – None –The Program Director noted that if no one would be bothered she would be taking notes for a project for the Bishop's office. She will be monitoring meetings for inclusive language as it relates to women in the church. A copy of the form is on file in the church office.

APPROVAL OF THE AGENDA – Approved as presented

APPROVAL OF THE MINUTES – Clerk

- Regular BOT Meeting Minutes – December 18, 2007 – A member moved that the minutes be approved as written. MSP

CLERKS REPORT - Clerk

- The *Fundamentals of Parliamentary Procedure* will be on the meeting table if anyone has any questions regarding parliamentary procedure.
- The fire alarm system is up and running with the exception of a burned out circuit. Century Alarm will try to do a “work around” so that the entire voice panel will not need to be replaced. It is the most expensive part of the system. The job will not be able to be completed until next week. The insurance claim will be submitted when the job is completed.
- Board minutes and activity is now posted on the Internet and in Rees Hall. It was suggested that the Internet postings not have the names redacted but that they be substituted with an oblique phrase that eliminates the name but makes it easier to read.
- A motion was made by a member that the year-end reports for 2007 be accepted as written. These are Methodist and Presbyterian annual reports required by each denomination. MSP Copies of the reports will be filed with the minutes.

CORRESPONDENCE RECEIVED AND SENT

- Thank you letter from the Sunshine Rescue Mission – 2007 contributions \$1,458

PASTOR'S REPORT – The Pastor – written report on file in the church office.

- He reported that e-mails he had sent were shared with PAC and they were supportive of his actions. A separate meeting was held with the person in concern and it was felt the consensus and outcome was positive.
- He expressed the feeling that this was not a good time to begin to try to moderate the BOT in light of the fact that it was extremely upsetting to a member of BOT. The PAC was supportive of his request to become the moderator, but will abide with his decision. It was pointed out that a report written by a member indicates that in the church's history, pastors have acted as the moderator of BOT meetings.
- He asked that when anyone on the BOT knows of any disunity they should name, talk with, or meet with, the dissatisfied individuals. Everyone felt that the Town Hall Meeting would bring an end to this but it seems that it did not.
- He opened it up to the BOT for any input: The PAC can act as a support system for the Pastor. – The Town Hall Meeting was the opportunity for dissatisfied people to speak up and they did not. – The congregation should take the Children's Sermon to heart and Follow the Leader. – The BOT should not be afraid to discuss ideas, such as the Pastor acting as moderator, just because a fellow BOT member became extremely upset. – The Past President was asked where she had heard dissatisfaction expressed. She handled the list of questions that was submitted at the Town Hall Meeting. Speaking from memory,

she suggested that dependable office hours would help. She did not know when the church office was open and when people went to the office nobody was there. It was suggested that an updated message on the telephone would be helpful. She suggested that people were confused about whether Jed was trying to make the 11:00 am service contemporary. She also indicated that the pastor has done a better job this year in not mentioning a progressive church in his sermons and that this should make people feel more welcomed and respected, what ever their beliefs. – One on one talks have seemed to help. – Have we ever done exit interviews? The answer is yes and on several occasions.

- The President expressed his support of the Pastor and said he is always available to meet with anyone and in fact has already done so.

PROGRAM DIRECTOR'S REPORT – The Program Director – written on file in the church office.

- She called the BOT's attention to the workshop she will present on Sunday, January 27th. It is titled *A Wesleyan Way of Living* and will look at the Wesley guide to living a faithful life and how it can lead to an effective congregation.

TREASURER'S REPORT – The Acting Treasurer - written report on file in the church office.

- He reported that the pledges for 2007 were at the 99% return level for the amounts pledged. He indicated that the Methodist Superintendent would like to be included in any apportionment discussions and in other financial discussions so he might be of assistance.

MINISTRY TEAM PLANS, GOALS & ACTION REPORTS

Buildings & Grounds – written report on file in the church office. A member let the BOT know that the purchase of a new, more economic van was being discussed because of the age and expense of maintaining the existing van.

Fellowship – written report by the chairman is on file in the church office.

Finance – written report by Church Treasurer on file in the church office. The Acting Treasurer reported that capital improvement expenses will come from other designated accounts that have not been used. There is approximately \$4,000 available in those accounts.

Personnel – The President Elect reported that the existing group will meet to explore possible members. They will then work with the pastor when they have a list of suggested members. They will be looking for 3 members since this should be a 6-member team.

Care – During general discussion, it was suggested that the new Care liaison be someone who is strong in the area of Care so that the team will be strengthened and be a benefit to the congregation.

Worship & Music – written report by is on file in the church office.

Church Promotion – written report by the chairman is on file in the church office. She reported that the Yellow Page add is not due until March 20th.

Outreach & Social Action – written report by the chairman is on file in the church office. The BOT Liaison reported that money is being requested to purchase books for the libraries at Christensen and South Beaver Schools. Two members are handling the collection. She also reported that the Presbyterian Peacemaking Program invited our church to create a banner that would celebrate our congregation's pace and justice ministries. It will be used at the 218th General Assembly in San Jose, California, in June of 2008. The Chancel Art Committee will be asked to see if they would be interested in doing the banner.

Membership – The Chairman made the motion that Jenny, Methodist Roll #723, inactive 09-15-98 be returned to the active roll. Methodist Roll #972. Also, John, Methodist Roll #719, inactive 09-15-98 be returned to the active roll. Methodist Roll #973. MSP Salads are needed for the new member class on Sunday, January 27th. The new BOT members were made aware that this the Sunday that the BOT puts on the luncheon and that it is what is titled a Called BOT Meeting for the purpose of accepting the new member class.

Foundation Team – The Past President reported that she will be meeting with last years Past President to see what was done in the past. Three other people are also on the Team.

Discipleship – The Program Director reported that the Youth News Letter will be posted in Rees Hall and also published in the Bell Tower each month.

Boy Scout Troop 31 – written report on file in the church office. A member reported that the Troop 31 Mexican Dinner will be Sunday, February 10th. Boy Scout Sunday will be the same day and the Troop

will take part in the Sunday services.

Stewardship

OLD BUSINESS

- A report from the Acting Treasurer and the Finance Team was given on the contract for repair of the organ by the Pipe Organ Artisans of Arizona. The complete report is on file in the church office organ file. Three people have all reviewed the contract and find that it needs to be written in a manner that protects the church interests. The Church attorney will be glad to do in-depth study of the contract and to make suggestions but will not do it until the BOT is certain of financing and direction. The BOT discussed in December the increase in the contract amount, if the contract is not signed by the end of January, 2008. The increased amount would be preferable to signing the contract before funding was secured. He wanted to know what the BOT would do if over 50% of the money was raised but less than 100%. What then? The organ committee and the finance team need to talk to Pipe Organ Artisans of Arizona to see if he can offer alternatives to his contract, such as a separate contract for each of the three ranks that are in need of repair. The Huncilman Fund is to be considered as a loan, not a grant for the remaining 50%.
- The Leadership Advance, Saturday, January 12th was a vivid example of the reason to try and address issues before they become so explosive. The BOT should be open and honest with each other as well as supportive of each other. It was uplifting to be a part of the wisdom that was imparted by the Pastor, The District Superintendent and the Executive Presbyter.

NEW BUSINESS

- The Pastor moved that the Corporate Officers be elected as listed. MSP
President
Vice President
Treasurer
Secretary
- A member issued a verbal resignation from the BOT at the Leadership Advance on Saturday, January 12th. A member moved that his resignation be accepted. MSP His verbal request to resign his family's church membership will be handled by the Membership Ministry Team following the guidelines set by the team. He was a Lay Delegate to the 2007 Methodist Annual Conference but will not need to be replaced because the church is only entitled to 2 delegates. They are the Program Director, as Associate Pastor and Methodist Lay Leader.
- The President Elect, will moderate future BOT meetings when the President cannot be present.
- The replacement for the vacancy in the Class of 2009 will be submitted to the BOT by the Nominating Committee. It will need to be voted on by the congregation at a special congregational meeting.

PRESIDENT'S REMARKS- The President asked that the BOT be strong and united and to refer any dissatisfaction they hear to himself or to the Pastor. The BOT should view everyone from a Christian perspective. He will follow Federated policy and if he does anything that anyone considers to be incorrect, please let him know.

ADJOURNMENT

CLOSING PRAYER – The Pastor

Respectfully submitted,

Clerk