

Flagstaff Federated Community Church
Board of Trustees Minutes
February 19, 2008

January 22, 2008 Lowing Insurance Agency, Business Automobile Policy # 0800106-09-355814
Church Mutual Certificate of Insurance, Umbrella Liability, Lowing Insurance Agency Policy #800001
(Master Policy under, Desert Southwest Conference)
Communion is served on the first Sunday of the month.

CALL TO ORDER – David Chin, President, called the meeting to order at 6:08 pm.

TRUSTEES & GUESTS PRESENT – Kent Christensen, Dale Salzman, Jody Porter, Bill Wilson, Nita Paden, Elizabeth Dobrinski, Eudora Larson, Fran Storer, Renee Henry, Karen Appleby, Craig Sidles, Jed Schenck, David Chin, Carol Denmark, Angie Rockow, Bill Lyon, Jim Koreltz

TRUSTEES ABSENT – Connie Jensen (excused)

QUORUM PRESENT – 8 are needed according to the By-Laws

OPENING PRAYER – was led by Jed Schenck

CONGREGATIONAL CONCERNS – Jim Koreltz, Chairman of the Buildings & Grounds Ministry Team, was present to present the B & G recommendation that 20 wireless smoke detectors be placed throughout the buildings in various locations and that they be included in the 24 hour 7 day a week monitoring system already in existence for the pull down alarms. The recommendation was brought to the BOT due to the recent incidence of smoke in the sanctuary which pointed out that the only portion of the monitoring system connected to the fire department was the pull down alarms. The estimate from Century Security is \$3,099. Kent Christensen made the motion that subject to review by the Finance Team, wireless smoke detectors be added to the church buildings. MSP

APPROVAL OF THE AGENDA – The agenda was approved with the addition of a report from Discipleship.

APPROVAL OF THE MINUTES – Clerk, Carol Denmark

- Regular BOT Meeting – January 22, 2008 – Bill Wilson moved that the minutes be approved as corrected. MSP

CLERKS REPORT - Clerk, Carol Denmark

- Presbyterian Planning Calendars are available for the year 2008.
- The insurance claim for the fire alarm panel has been submitted to Church Mutual Insurance in the amount of \$1,100. Waiting for the response.
- The BOT is partially responsible for the Lenten Soup Supper on February 27th. The sign up sheet was sent around.
- The Clerk asked to reintroduce the motion for payment to Aspen Communications of \$800 toward a \$2,600 pro-bono donation in materials and labor. The materials and labor completed the set up of the networking of the church computer system which was started in 2004. Following discussion, the BOT agreed to take \$800 from Account 5.232, Computer Maintenance & Software, to pay Aspen. \$400 will be offset by monthly income in Account 4.121, Facility Use Misc., and \$400 will be offset by Account 5.850, Misc. Expenses, as the PB&J Club raises the money through bake sales during the year. The BOT gave their approval and no motion was needed.

CORRESPONDENCE RECEIVED AND SENT

- Thank you note from FaithWorks for 2008 financial support.
- Acknowledgment of 2007 FaithWorks contribution of \$2,058.
- Letter from FutureWorks regarding the visit of seven orphans from the Russian orphanage that FaithWorks assists.
- Letter from The Presbytery of Grand Canyon stating that FC is entitled to elect a total of one Elder Commissioner for 2008. They have been notified that Kent Christensen will be the Presbyterian Lay Leader.
- Email from David Devereaux explaining the opportunity to assist the Korean Campus Ministry and Rev. Daniel Choi as it transitions to a new church start. An extra \$500 per month is needed until July 1, 2008 when the church will transition the ministry from a singular focus on “campus ministry” to becoming a new church start that has as one of its’ ministries “campus ministry”.

- Letter with nomination form for the 24th Senior Service Awards Luncheon from the Presbytery of Grand Canyon. Eudora Larson nominated Elizabeth Dobrinski to receive the award. The BOT concurred.
- Letter from Presbytery of Grand Canyon regarding training available in ways to explore stewardship practically and theologically. Ways to lead the participants in dialogues and conversations about the mission in the life of our congregation and its effectiveness within the community. April 4th to 5th and May 9th to 10th, First Presbyterian Church, Casa Grande.

PASTOR'S REPORT – Jed Schenck – written report on file in the church office.

- Jed reported that he, the PAC and Dave Devereaux had met with some concerned members on Wednesday, February 13th. They shared their concerns about the theology being taught by the pastor, they expressed concern that there was no institutional memory on the BOT, and they expressed their concern about some of the people who have left the church.
- Discussion followed: Leaving a church can be hurtful but it can also be freeing. - A break can be done without anger. – Maybe the Care Ministry Team might be asked to assist with concerns.
- PAC is recommending that a group titled “Informational Task Force” be set up to address peoples concerns. Suggested members are, Craig Sidles, Methodist Lay Leader, Renee Henry, Community Lay Leader, Jody Porter, Past President, Board of Trustees, and member at large, Sherry Golden. They would meet for a limited time, three meetings, with any concerned members. The concerns that are expressed will be taken to the BOT at the April meeting and will be followed by any action that is deemed to be necessary. Dates will be advertised in the bulletin and Bell Tower.
- It was suggested by Jody Porter that Pastor Jed send a note of apology to Pat Loven. Jed agreed it was a good idea and will send the note.
- It was suggested that it might be helpful if more training and further definition of ministry team responsibilities be undertaken.
- A letter was shared from Dean and Cindy Pickett raising questions on ways that the churches future direction might be determined by the BOT and shared with the congregation. There are study models in existence that can be used for the purpose of determining the future direction of our church. A copy of their letter is on file in the church office.

PROGRAM DIRECTOR'S REPORT – Karen Appleby – written report on file in the church office.

- Karen highlighted coming activities: The youth 30 Hour Famine has been changed to March 28th and 29th.
- The Maundy Thursday Service will be at 6:30 pm and will be called “The Trial”. It will be followed by a contemplative service in the sanctuary led by Pastor Jed.
- “Everyday Sacred” is a chance to share photos of where you find God in your everyday life. It will be held on Saturday, April 26th in Rees Hall and will include a Pot Luck Dinner.
- The Women’s Retreat will be held Saturday, October 4th and Sunday the 5th at the Franciscan Renewal Center in Scottsdale.

TREASURER'S REPORT – The January Treasurer’s written report is on file in the church office.

- Dale Salzman reported that the Finance Ministry Team will meet tomorrow and their report will be available at the next meeting. In reviewing the Treasurer’s Report the church has \$18,000 more in expenses than revenue. The team will be discussing the fund for the organ restoration project.

MINISTRY TEAM PLANS, GOALS & ACTION REPORTS

Buildings & Grounds – written report by Jim Koreltz is attached.

Fellowship – Eudora Larson reported that there will be a special table for refreshments on Easter Sunday. Everyone will be invited to contribute.

Finance – A written report by Dale Salzman from the January Finance Team Meeting regarding the organ restoration project is now on file in the church office.

Stewardship

Personnel – A written report by Nita Paden is on file in the church office.

- Nita reported that a frank discussion was held between Pastor Jed and members of the team regarding the changes made to ministry teams at the beginning of the year and how those changes might

be handled in the future.

- Job descriptions were submitted to the BOT for their review and input.

Care - Shirley Ardrey submitted notes on the meeting of the Prayer Chain Ministry team. They are on file in the church office.

Worship & Music – Following a discussion with Worship & Music, the team is recommending to the B & G team that a permanent bracket in the sanctuary be installed for the projector and that the console for the sound system and the projector be moved from the sacristy into the sanctuary. It is hoped that this can be accomplished within 3 to 6 months.

- Jed will recommend to Worship & Music that there be 2 Easter services and a Sunrise Service this year. The team meets next week.

Church Promotion - Angie Rockow reported on the teams efforts to reach out to the greater Flagstaff community to share who we are as a church. There are currently ads appearing in the each Wednesday addition of the Daily Sun. Angie shared a copy of a proposed post card which is an invitation to the community to become a part of our church. There is usually a 1 to 2 % response from mass mailings of this type.

Outreach & Social Action – written report by Barb Wagner is attached. Liaison, Fran Storer asked if anyone was planning to attend the General Assembly meeting in San Jose, California in June. She is hoping someone will be able to deliver the banner being constructed by the Chancel Art Committee.

Membership – Elizabeth Dobrinski made the motion that Mike Chambers be placed on the Inactive Roll per written request and that Cheryl Bowman be added to the Presbyterian roll by letter of transfer. MSP

1. Place Mike Chambers on the Methodist Inactive Roll by written request. Methodist Roll #951 since 10-18-2005.
 2. Cheryl Bowman was not present for the final New Member Class when the Board met. Cheryl joins the Presbyterian Roll #853 by Letter of Transfer from Northminster Presbyterian Church, Diamond Bar, California.
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1. With sadness: Ardeen Fredrick – Presbyterian Roll #174 since 04/15/1962 passed away on 01/07/2008.
 2. With sadness: Ray Hagelberg – Presbyterian Roll #478 since 1960 (details not known) passed away 01/12/2008.

Foundation Team – Jody Porter reported that the team has not met yet.

Discipleship – Karen Appleby reported that the group is discussing a summer trip which will be for Senior High's but with parental permission Junior High's can be included. It will be an urban trip and will be announced in the Bell Tower when a final destination has been decided.

Boy Scout Troop 31- Bill Wilson reported that the Mexican Food Dinner was the most successful they have ever held. The boys sold over 950 tickets and 1,200 meals were served..

OLD BUSINESS

- The Organ Fund and the contract for repair of the organ from Grahame Davis – Dale Salzman reported that he would like to find out the additional cost of repairs being requested for the music chambers. These are repairs that Grahame Davis will not be responsible for. The Finance Team and members of the Organ Committee will be meeting with Grahame Davis on the 3rd or 4th of March. It is hoped that a representative from B & G can be present for that meeting.
 1. It was reported that \$43,000 of the required \$50,000 has been raised to date, that is made up of \$21,000 in cash and the remainder in outstanding pledges.
 2. There will be an article in the March Bell Tower regarding the campaign.
 3. Another \$50,000 will be needed to complete the drive – the contract needs to be carefully structured so that the repairs will fit together and the organ will remain playable.
 4. Concern was expressed about what we will be taking away from the church if this project moves ahead. Where else could this money be better spent?
 5. If this project is stopped, what will happen to the money raised so far?

NEW BUSINESS

- Nita Paden will moderate the March BOT meeting in David Chin's absence.
- The Nominating Committee recommends that Duane Bromgard be the replacement for the un-expired term on the BOT for the Class of 2009. The BOT will call a special congregational meeting for Sunday, March 9th. The meeting will be announced in the bulletin for the next two Sundays,
- David Chin made a motion that the Informational Task Force be established with Craig Sidles, Methodist Lay Leader, Renee Henry, Community Lay Leader, and Jody Porter, Past President, BOT. Sherry Golden will be asked to be the Member at Large. MSP

PRESIDENT'S REMARKS- David thanked everyone for their hard work and support.

ADJOURNMENT

CLOSING PRAYER – Jed Schenck closed with prayer, “We exist to give ourselves away”.

Respectfully submitted,

Carol Denmark
Clerk