

Flagstaff Federated Community Church
Board of Trustees Minutes
June 24, 2008

Lowing Insurance Agency, Business Automobile Policy # 0800106-09-355814
Church Mutual Certificate of Insurance, Umbrella Liability, Lowing Insurance Agency Policy #800001
(Master Policy under, Desert Southwest Conference)
Communion is served on the first Sunday of the month.

CALL TO ORDER – by the President, at 6:00 pm.

TRUSTEES & GUESTS PRESENT – 19 were present.

TRUSTEES ABSENT - None

QUORUM PRESENT – 8 are needed according to the By-Laws.

DEVOTION & OPENING PRAYER – was led by the Pastor.

CONGREGATIONAL CONCERNS – The Youth Director, was present to talk about the youth mission trip to San Francisco, July 13th to 19th - 8 youth and 2 advisors will be going. The trip will include cross cultural experiences, working in a food bank, folding clothing for the Salvation Army, and working with 9 other groups of youth from all over the country. Work will begin at 7:00 am and end with prayer time at 8:00 pm.

APPROVAL OF THE AGENDA – The President Elect moved that the agenda be approved as written. MSP

APPROVAL OF THE MINUTES

- Regular BOT Meeting –May 27, 2008 –The President Elect moved that the minutes be approved as corrected. MSP

CLERKS REPORT

- A request was received in May from the Unitarian Universalist Fellowship of Flagstaff for interim space in our church facilities. A response from Buildings and Grounds is on file in the church office. Further discussion was held under reports of Ministry Teams.
- The Big Event – Awake! Explore! Connect! – Practicing our Faith! – October 25th at Valley Presbyterian Church. The opportunity to attend will be offered to members of the congregation.

CORRESPONDENCE RECEIVED AND SENT

- A letter was received from a Pastor, Chair of Stewardship, Mission and Communications Development Committee, regarding Mission Pledge toward the support of the General Mission of the Presbyterian Church.
- A letter was received from the Executive Presbyter requesting assistance from anyone with skills as grant writers and knowledge of the world of venture capital. Assistance is needed to help preserve and develop the 106 acres of mission land owned by the Presbytery in the midst of the Navajo Nation.
- A letter regarding Project Homeless Connect – July 19th was shared. The list of requested items will be in the bulletin.
- A letter of resignation from TLC Landscape. They have suggested a possible replacement.

PASTOR'S REPORT – Jed Schenck – a written report is on file in the church office.

- The Pastor reported that a member is responding well to antibiotics and is now out of the hospital following her bout with pneumonia.
- He will be on vacation beginning July 1st to July 12th. A guest Pastor will preach on Sunday, July 6th and a guest, who has studied, practiced, and taught in the area of the “Aramaic Jesus” since 1998, will preach on Sunday, July 13th. The Pastor will return in time for services on Sunday the 13th.

PROGRAM DIRECTOR'S REPORT – The Program Director – a written report is on file in the church office.

- The Program Director and Methodist Lay Leader attended Annual Conference and both agreed that this was one of the best conferences they have attended. Karen relayed the story of a young man from Korea who was introduced by the Bishop. He has a masters and doctors degree and wants to enter the ministry. His student visa has expired and he is being forced to return to Korea. As the Bishop says, “our immigration laws are broken”.
- All Methodist churches will be offered Safe Sanctuary training. The Program Director will be going to

the training and then will lead a class of for the congregation. This training will assist each church in creating a safe sanctuary policy.

MINISTRY TEAM PLANS, GOALS & ACTION REPORTS

Buildings & Grounds – a written report by a member is on file in the church office, it includes a letter of response to the BOT regarding the request for the use of church facilities by the Unitarian Universalist Fellowship of Flagstaff.

- Discussion followed regarding the letter from B&G. It was suggested that a task force might need to be formed, made up of members from some of the ministry teams. Without further detailed information from the UU Fellowship, a decision cannot be made. The Pastor volunteered to contact the Pastor, for more details. The Pastor asked what the general feeling was at this point: “Do-able but difficult,” – “Scheduling would be difficult”, “There are pros and cons”, “The rental amount would consist of many factors in establishing the amount. It would need to include custodial, general maintenance, custodial supplies, utilities, snow removal, building depreciation, and insurance costs.”

Fellowship –A member reported that she is working with a family to plan their 65th Wedding Anniversary reception. It will be held during coffee hour on Sunday, June 29th.

Finance & Treasurer – a written report by a member and the bookkeeper are on file in the church office. The Treasurer, moved that the Treasurers report ending May, 2008 be accepted. MSP A member of the Finance Ministry Team, reported that income is short by \$12,000 to \$13,000, however, expenses are down. Plans are under way to pass this information along to the congregation. He reported that Head Start had reimbursed the church \$4,100 toward the cost of snow removal. The Treasurer reported that the Pastor’s retirement account was now correct and current. Reports need to be filed yearly with the Presbyterian Board of Pensions. These are the figures that determine his retirement income.

Stewardship –The Pastor reported that the Stewardship kick-off this year will be on Sunday, October 19th. The theme will be “I Higher Power”. A member will be at the August BOT meeting with more information. The BOT will be asked to have their stewardship cards submitted prior to the October kick-off. Finance and Stewardship will be working together on the budget. The Challenge Budget should be ready to submit to the congregation by mid October.

Personnel – a written report by a member is on file in the church office.

- A member reported that the new bookkeeper is in place and that all reports have been positive.
- The Pastor reported that the search to find a new Choir Director is continuing. The new director may be asked to direct the Chancel Choir as well as the Celebration Singers. This may require an increase in the budget to cover the increase in responsibility. The Pastor asked how the BOT would feel if the choir had the summer off beginning next year. Currently, volunteer directors, from within the choir will assist and the scholarship people in the choir will be here until the end of July and are helping to direct.
- A member reported that the new personnel evaluation process is in place. It has been favorably received. The team plans to make certain that personal as well as professional goals are emphasized in the future.

Care – A member reported that someone has taken over responsibility for the TLC portion of Care Ministry. The group has been furnishing meals as needed.

Worship & Music – a written report by a member is on file in the church office.

- The member reported that the group will begin working on figures for the challenge budget in August. There was some discussion of running an ad in the daily paper regarding Open Sanctuary but more monitors are needed to cover the open days before an ad should be run.

Church Promotion – a written report by a member is on file in the church office.

- The member reported that the work on the float is coming along nicely. The theme will be “green” and include a model of the earth pulled along by people walking and on bikes while “He’s got the Whole World in His Hands” is played. Brochures telling about VBS and the Shared Earth Network will be thrown to the crowd.
- Bring a Friend Sunday is scheduled for Sunday, September 21st.
- Vacation Bible School will have a County Fair theme. Volunteers are needed.

Outreach & Social Action –A member reported that the Peace banner for the General Conference of the Presbyterian Church is ready. A member reported that a photo was taken of the banner and that is what was submitted. The actual banner will hang in our church sanctuary at some point.

Membership – a written report by a member is on file in the church office.

- The member reported that membership has met and will be sending out letters and post cards to those people who have not attended for a year or longer or who have moved away. The attendance pads are used to create an attendance file. This file is the list that determines who receives letters and post cards.

Foundation Team –The Past President reported no meeting.

Discipleship –The Program Director reported that there will be no Sunday school this summer. She has included a Summer Sunday School Challenge in the July Bell Tower. Everyone who completes the challenge will receive a prize. The Past President says that a member’s Sunday school class could use yellow Lego’s for their current project.

Boy Scout Troop 31 –A member reported that the troop was down for the summer but will be taking some summer camping trips such as Catalina Island.

OLD BUSINESS

- **Organ Fund Update** – The fund is at \$76,000 to \$77,000 toward the needed \$99,000. The Musical Odyssey and the gifts from the Pih wedding have raised \$1,600.

Task Force Report –The President Elect started the discussion by saying that she has reorganized the information that was submitted by the people who participated in the Task Force discussions. It is suggested that we need to move away from the “peoples” issues and move toward addressing the ideas/suggestions that they generated. Perhaps a couple of areas could be used as starting points.

- The Program Director shared verses from Colossians with the BOT. ..”clothe yourselves with compassion, kindness, humility, meekness, and patience. Bear with one another and, if anyone has a complaint against another, forgive each other; just as the Lord has forgiven you.” This should be a part of the strategic plan. She will put a copy of “A Strategic Direction for the Desert Southwest Conference of The United Methodist Church” in everyone’s mail box. It might be used as a model.
- The Pastor asked the BOT if now is a good time to do more work on our vision statement for the church. There are books available to aid in the process. We would not have to develop a strategic plan model; we could customize the existing models to our church. Nita Paden suggested that people who want to be part of the planning group should start reading the books now.
- A Town Hall Meeting was suggested, with a theme of the church by-laws. Name members of the Strategic Planning Task Force in August.

NEW BUSINESS

- A NAU graduate student – accommodations will not be needed. She had difficulty getting care for her children so will not be able to attend this summer session. She thanked FC for the generous offer.
- July BOT Meeting – it was the general consensus that the BOT will not meet during the month of July. The next BOT meeting will be Tuesday, August 26th.

PRESIDENT’S REMARKS - None

ADJOURNMENT

CLOSING PRAYER – was led by the Pastor.

Respectfully submitted,

Clerk