

**Flagstaff Federated Community Church**  
**Board of Trustees Minutes**  
**November 25, 2008**

Lowing Insurance Agency, Business Automobile Policy # 0800106-09-355814  
Church Mutual Certificate of Insurance, Umbrella Liability, Lowing Insurance Agency Policy #800001  
(Master Policy under, Desert Southwest Conference)  
Communion is served on the first Sunday of the month.

**CALL TO ORDER** – President-Elect at 6:10 pm.

**TRUSTEES PRESENT** – 12 Trustees and others were present.

**TRUSTEES ABSENT** – 6 Trustees were absent, excused.

**QUORUM PRESENT** – 8 are needed according to the By-Laws – A quorum was present.

**OPENING PRAYER** – Program Director

**CONGREGATIONAL CONCERNS** - None

**APPROVAL OF THE AGENDA** – The agenda was approved as amended.

**APPROVAL OF THE MINUTES**

- Regular BOT Meeting –October 28, 2008 –President Elect moved that the minutes be approved as corrected. MSP
- Called Meeting – Reception of New Members – November 16, 2008 –A member moved that the minutes be approved as written.

**STEWARDSHIP MINISTRY TEAM REPORT**

**CLERKS REPORT**

- **Reminders:** \*Congregational Meeting – Sunday, December 7th.  
\*Year end reports are due by Friday, December 12<sup>th</sup>.  
\*Board Retreat, Saturday, January 10<sup>th</sup> – New Item  
\*Charge Conference Meeting – Sunday, January 11<sup>th</sup>  
\*Update ministry team books by the next BOT meeting.
- A copy of “*What attracted you to Federated Church and moves you toward Membership at this time?*” was included in the meeting packet.
- A copy of volunteer opportunities from 2 new members was included in the meeting packet. Liaisons are encouraged to pass along to their teams the applicable information.

**CORRESPONDENCE RECEIVED AND SENT**

- Application, with \$50.00 partial registration fee, was sent to PAUMCS for July certification workshop in Atlanta. Request was made for partial scholarship by the church secretary.
- Christmas card thank you from The Salvation Army for \$250.00.
- Letter from Grand Canyon Presbytery – the 2009 apportionment is \$31.00 per person, based on 99 members on the Presbyterian Roll in 2007. The apportionment amount is \$3,069.00. A copy of the letter has been given to the Finance Ministry Team.
- Thank you note from Northland Hospice for ballroom dance classes.
- Rental agreement sent to Unitarian Universalist Fellowship of Flagstaff.

**PROGRAM DIRECTOR’S REPORT** – written report is attached

**MINISTRY TEAM PLANS, GOALS & ACTION REPORTS**

**Buildings & Grounds** – report by a member is on file in the church office.

**Fellowship** – A member reported that special coffee hours are being planned during the holiday season.

**Finance & Treasurer** – A member reported that due to not knowing what UU Fellowship will decide about renting Federated’s facilities, he suggested that the budget cannot be shared with the congregation at the Congregational Meeting on the 10<sup>th</sup>. The BOT was in agreement. The budget can be included with the Charge Conference agenda in January. There continues to be issues with the budget, less income and increased need for capital improvement, general maintenance and rental property repair.

**Stewardship** – There has been a good response to the campaign with some increase in pledges over last year. There are 10 new member pledges for 2009. 16 responses are still needed.

**Personnel** – A member reported that a new employee has been interviewed for the position of Nursery Director and another member has agreed to be chairman of the team for the coming year.

**Care** – A member reported that a subscription for an on line bible lesson and puzzle packet has been started for the use of ill or home bound members. The team will try to see if it can be applied to the members of our congregation.

**Worship & Music** – report by a member is on file in the church office

**Church Promotion** – A member reported that an interested party met with the team to share ideas that each team might be able to work on together.

**Outreach & Social Action** – A member reported that there are still Angel Trees available. Thanksgiving baskets for Christensen and South Beaver Schools have been given to two needy families.

**Membership** – **A member made a motion** to reinstate and grant Certificate of Transfer: A letter requesting a Certificate of Transfer was received from the First Presbyterian Church, Jerome, ID, for two members. He was Presbyterian Roll #822 since September 23, 2004 and placed on inactive roll by BOT action August 26, 2008. She was Presbyterian Roll #823 since September 23, 2004 and placed on inactive roll by BOT action August 26, 2008. MSP

- With sadness: Long time member passed away on Monday, November 10<sup>th</sup>. He was Presbyterian Roll # 139 since October 2, 1960. The service will be held at the Peaks on Saturday, November 22<sup>nd</sup> at 2: pm.

**Foundation Team**

**Discipleship**

**Boy Scout Troop 31**

#### **OLD BUSINESS**

- Organ Fund Update – No update is available from the Organ Fund Committee on the total needed for the organ fund. Fund raising will begin when the stewardship campaign ends.
- UU Fellowship proposal – No response has been received from the UU Fellowship to date. The pastor has spoken with their pastor and she reported that their board will meet next Wednesday.

#### **NEW BUSINESS**

##### **PASTOR'S REPORT**

Strategic Planning Team update – The pastor reported that the team will begin meeting before Christmas. Daytime meetings will work for the group.

**PRESIDENT'S REMARKS**- Christmas celebration at the President's home on Tuesday, December 16th. Pass around a sign-up sheet.

##### **ADJOURNMENT**

**CLOSING PRAYER** – Jed Schenck

**Respectfully submitted,**

**Clerk**