

Flagstaff Federated Community Church

Board of Trustees Minutes

March 24, 2009

Lowing Insurance Agency, Business Automobile Policy # 0800106-09-355814
Church Mutual Certificate of Insurance, Umbrella Liability, Lowing Insurance Agency Policy #800001
(Master Policy under, Desert Southwest Conference)

Communion is served on the first Sunday of the month.

CALL TO ORDER –The President called the meeting to order at 6:03 pm.

TRUSTEES PRESENT – 13 Trustees and two staff members

TRUSTEES ABSENT – Two Trustees excused

QUORUM PRESENT – 8 are needed according to the By-Laws

DEVOTION – A short devotion was given by the President on the stem of the grape.

OPENING PRAYER – A prayer was given by the Pastor on the community of church.

CONGREGATIONAL CONCERNS – Held over from the February 24th BOT meeting:

- *Christians for the Earth* team presented a draft copy of a proposed environmental policy that they want the BOT to adopt at a future date. No action was taken.
- The Personnel Ministry Team, shared concerns regarding the oversight of the church youth. It is to be discussed at this meeting. Action listed under the Personnel Ministry Team Report.

APPROVAL OF THE AGENDA – A motion was made that the agenda be approved as written. MSP

APPROVAL OF THE MINUTES

- Regular BOT Meeting – February 24, 2009 – A motion was made that the minutes be approved as written. MSP

CLERK'S REPORT

- List of 2009 Ministry Teams are available in the church office.
- 2009-2010 Presbyterian Planning Calendars will be available in May.

CORRESPONDENCE RECEIVED AND SENT

- Safe Sanctuaries Guidelines along with a letter of explanation and a letter from Buildings & Grounds asking for cooperation in closing exterior doors has been distributed to all outside groups using church facilities. A copy is on file in the church office.
- Dates of PAUMCS training will be July 17 to 24, Atlanta. Evaluation and personal qualification forms need to be filled out by the Pastor, Personnel Team, and someone familiar with the church secretary's professional work. Also, a resume and job description are to be included in the return packet.
- The Pastor reported that he had received correspondence from a Trustee indicating that he was taking a full time position at Purdue University and that he was submitting his resignation as the Church Treasurer effective immediately. His replacement will be a recommendation made by the Nominating Team.

PROGRAM DIRECTOR'S REPORT – Associate Pastor – written report is on file in the church office.

- It was reported that the date for Vacation Bible School will be Monday, June 15th to Friday, June 19th.

MINISTRY TEAM PLANS, GOALS & ACTION REPORTS

Buildings & Grounds – written report is attached

Finance & Treasurer – The Treasurer's Report dated February 28, 2009 was shared. At this time the finances are in good shape due to the fact that expenses are down and post paid pledge amounts are high. There was no Finance Ministry Team Meeting in March; the next meeting will be in April. A decision will need to be made as to which of two sources of income will be used to cover the short fall left from 2008, plus the anticipated short fall for 2009.

Personnel – written report is on file in the church office. It was reported that interviews will be conducted in early April to fill the position of the Nursery Director. Two individuals are filling the position on a temporary basis. Personnel will now be responsible for conducting background checks on new employees and volunteers who work with youth or children. The search for an Assistant Youth Director will begin soon. In response to concerns expressed at the February 24th BOT meeting the

Youth Advisory Board will be reinstated.

Care – written report is on file in the church office. It was reported that the team is going to start taking meals to some of those people that do not get to church on a regular basis or have difficulties in their family. They may also be receiving the Home Touch letters on a weekly basis.

Worship & Music – written report on file in the church office. With the resignation of one of the members of the Worship Ministry Team, nobody has come forward to be in charge of the Holy Humor Sunday that was set for Sunday, April 19th. The Registration Pads are in the pews when the worshipers arrive. This is a change that seems to be working.

Church Promotion – a report is on file in the church office. It was reported that the team was discussing a paper titled *Top Five Reasons Churches Don't Grow*. The team discussed the possibility of taking over the Pumpkin Patch but they decided the answer was NO. The Registration Pads will be redesigned by Church Promotion and the Art Committee.

Outreach & Social Action – written report is on file in the church office.

Discipleship – The Associate Pastor reported that there will be 7 seniors graduating this year from High School. With travel not recommended to Mexico, a local mission trip or fun trip is needed for the graduating seniors.

Foundation Team – It was reported that a meeting is planned for this coming Thursday.

Boy Scout Troop 31 – It was reported that there is an Eagle Court of Honor planned for Saturday, April 18th.

Fellowship, Stewardship, Membership – No Reports

OLD BUSINESS

- **Organ Fund Update** – It was reported that the 2nd contract for phase II of the organ repair project has been received. Attached is a report from the end of 2008 indicating the total amount remaining to be collected, \$18,246.00 (less the transfer of \$2,000.00 from the Purpose Drive Life Fund and various other amounts). Following discussion, it was decided that a lawyer should review the contract. Members of the Finance Ministry Team are hesitant to have the contract signed without all the money in hand.
- **Purpose Driven Life Funds transfer to the Organ Fund.** The Pastor made a motion that the \$2,000.00 be transferred from the Purpose Drive Life Fund into the Organ Fund. This is being done with the permission of the original donors. MSP

NEW BUSINESS - None

PASTOR'S REPORT – The Pastor

- Strategic Planning Team update – The Pastor reported that on Tuesday, March 30th, a member will host the BOT members. Husbands, wives, and significant others will be invited to participate in the survey that was developed by the planning team.

PRESIDENT'S REMARKS

ADJOURNMENT

CLOSING PRAYER – The Pastor

Respectfully submitted,

Clerk